Information of Participants for IODE XXV

1. Venue

Twenty-fifth session of the IOC Committee of International Oceanographic Data and Information Exchange (IODE-XXV) and its Science Conference will be held at IINO HALL & CONFERENCE Center in Tokyo, Japan from 18 to 22 February 2019. The session is preceded by two days Science Conference on 18-19 February 2019.

Access to IINO HALL & CONFERENCE Center

Address: 2-1-1, Uchisaiwai-cho, Chiyoda-ku, Tokyo 100-0011
URL: https://www.iino.co.jp/hall/

IINO HALL & CONFERENCE Center is located in the central of Tokyo where close to the popular spots in Tokyo such as the Imperial Palace, Ginza area and the governmental buildings. Please refer the maps attached.

IINO HALL & CONFERENCE Center is accessible within walking distance from 4 subway stations and the recommended hotels.

Access from Subway Stations
- Direct connection from Exit C4 at Kasumigaseki Station of Hibiya line and Chiyoda line of Tokyo Metro.
- 5 min. walking from Exit B2 at Kasumigaseki Station of Marunouchi line of Tokyo Metro.
- 3 min. walking from Exit 9 at Toranomon Station of Ginza line of Tokyo Metro.
- 3 min. walking from Exit A7 at Uchisaiwai-cho Station of Mita line of Toei Subway.

Useful links
Toei Subway: https://www.kotsu.metro.tokyo.jp/eng/services/subway.html

Access from the Recommended Hotels
- 9 min. walking from Dai-ichi Hotel Annex
- 9 min. walking from Dai-ichi Hotel Tokyo
- 11 min. walking from Remm Hibiya through Hibiya Park

2. Accommodation

The participants for IODE-XXV are kindly requested to book an accommodation by themselves. Early booking will be encouraged to all the participants, because the season for IODE-XXV in Tokyo will be high season.

There are three hotels recommended by the local secretariat. The hotels are located at convenience place for the meeting venue, the popular spots and international airports.

The hotels can be booked using general online booking sites such as hotels.com or booking.com.

Cooperation rates for the hotels are available, although those are not so big discount. Please refer the attached hotel information for the cooperation rates and reservation instruction and, please clearly mention you will use the cooperation rate of Japan Coast Guard when you are booking.

If you need any assistance for hotel reservation, please contact the local secretariat at iod25@jode.go.jp.

Dai-ichi Hotel Tokyo (4 stars)
Luxury hotel.

Dai-ichi Hotel Annex (3 stars)
Reasonable price and the nearest hotel to the meeting venue.

Remm Hibiya (3 stars)
Convenient price but small room and no bathtub.

General access information for the hotels from airports

Dai-ichi Hotel Tokyo and Dai-ichi Hotel Annex

From Narita Airport
Please take JR Narita Express or Limousine Bus for Tokyo Stn. from Narita Airport, then take JR Yamanote line for Shimbashi Stn. The Shimbashi Stn. is 2nd station from Tokyo Stn.

It is not so many, but some Limousine buses operate from Narita Airport to Dai-ichi hotel Tokyo. Dai-ichi Hotel Annex is the next building of Dai-ichi Hotel Tokyo.

From Haneda Airport
Please take a monorail to Hamamatsucho Stn., then change to JR Yamanote line for Shimbashi Stn. Shimbashi Stn is the next station from Hamamatsucho Stn.

Remm Hibiya

From Narita Airport
Please take JR Narita Express or Limousine Bus for Tokyo Stn. from Narita Airport, then take JR Yamanote line for Yurakucho Stn. The Yurakucho Stn. is the next station from Tokyo Stn.

It is not so many, but some Limousine buses operate from Narita Airport to Imperial Hotel Tokyo. Remm Hibiya is located diagonally across from the Imperial Hotel Tokyo.

From Haneda Airport
Please take a monorail to Hamamatsucho Stn., then change to JR Yamanote line for Yurakucho Stn. Yurakucho Stn is the 2nd station from Hamamatsucho Stn.

Useful Links
- JR East: [http://www.jreast.co.jp/e/](http://www.jreast.co.jp/e/)
- JR Narita Express: [http://www.jreast.co.jp/e/nex/](http://www.jreast.co.jp/e/nex/)

3. Visa application
If you need any assistance for your visa application, please contact the local secretariat at iod25@jodec.go.jp.

You will be requested to attach an original copy of some documents which are prepared by the local secretariat for your visa application. Therefore, if you need the Japanese entry visa, please contact to the local secretariat not later than 15 January 2019 with the following information;
- A copy of bio-page of your passport (for confirmation of your name and passport number)
- Your itinerary
4. Events
The following events are planned during the IODE-XXV though further details will be provided at the IODE XXV. Your companion will be welcomed to join the events.

1. Official reception: Fish Bank TOKYO, Shiodome City Center Building 41F, 1900-2000, Wednesday 20 February 2019

5. Exhibition of Poster
Poster exhibition is planned on 18 to 22 February 2019. A maximum size of the poster is A0 size in portrait (H 1189mm, W 841mm). Those who are planning to display a poster will be requested to inform their intention with the poster title to the IODE secretariat not later than (date). If you need a special arrangement for the poster exhibition, please contact to the local secretariat in well advance.

6. Climate
Past 30 years average of climate in Tokyo on 18-23 February are shown below.

<table>
<thead>
<tr>
<th>Day</th>
<th>Precipitation (mm)</th>
<th>Max.Temp (°C)</th>
<th>Low Temp (°C)</th>
</tr>
</thead>
<tbody>
<tr>
<td>18</td>
<td>2.5</td>
<td>10.6</td>
<td>1.9</td>
</tr>
<tr>
<td>19</td>
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<td>10.7</td>
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<tr>
<td>23</td>
<td>2.7</td>
<td>10.8</td>
<td>2.1</td>
</tr>
</tbody>
</table>
(Source: JMA)

7. Electricity
Electricity in the east area of Japan is 100V/50Hz (100V/60Hz in the west area). Plug type is type A (parallel blades).

8. Contact information of the Local secretariat
The local secretariat for IODE XXV is located in Japan Oceanographic Data Center.
Post address: 3-1-1, Kasumigaseki, Chiyoda-ku, Tokyo 100-8932 Japan
Tel: +81-3-3593-3612
Fax: +81-3-3595-3639
E-mail on IODE25: iod25@jodc.go.jp